MINUTES OF A REGULAR MEETING OF THE SINCLAIR TOWN COUNCIL OF THE TOWN OF SINCLAIR, WYOMING, HELD AT 5:30 P.M. ON THURSDAY, OCTOBER 1, 2026, IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS' PRESENT: Mayor Cullen Meeks, Councilmember Michelle Serres, Councilmember Brennan Dunlap, Councilmember Nancy Sanders, with Councilmember David Robinson being excused.

TOWN EMPLOYEES PRESENT: Clerk/Treasurer Becky Slater, Assistant Treasurer Gina Helmetag, Maintenance Supervisor Chris Haldorson, Museum Worker Rachael Barnhart, Police Chief Jeff Sanders, Community Events Director Monte Thayer, and Firefighter Thomas McWaters, with Town Attorney Mike Roberts being excused.

PLEDGE OF ALLEGIANCE: Mayor Meeks led everyone in the pledge of allegiance.

APPROVAL OF MINUTES: Councilmember Sanders made a motion to approve September 17, 2026, Council Minutes. Seconded by Councilmember Serres, the motion passed unanimously.

APPROVAL OF THE AGENDA: Councilmember Serres made a motion to approve October 1, 2026, agenda. Seconded by Councilmember Dunlap, the motion passed unanimously.

MUNICIPAL JUDGE'S REPORT: Councilmember Serres made a motion to approve the August 2026 Judges' Report in the amount of $654.00. Seconded by Councilmember Sanders, the motion passed unanimously.

PROJECT UPDATES: North Fork Engineering Kassey Westring shared with the council that the fixing of the warranty work for the settling on September 25, 2026. Westring told the council that it all looked good, but they did notice another settling area on Monroe Avenue and 10th Street and they laid some asphalt on top, but it will need fixed correctly before the warranty is up, they will monitor it.

RECREATION/EVENTS DEPARTMENT: Community Events Director Monte Thayer told the council that the comedy night for September was canceled due to not enough sales and that Damen Cesko had a comedy night on the day after in Rawlins. Thayer shared with the council that his upcoming events included a fire prevention night on October 6, 2026, an adult field trip to Rock Springs museum and the College Arts exhibit, a Halloween Luncheon on October 21, 2026, a Latino Dance on October 24, 2026, a Halloween Movie "Prison" on October 26, 2026, and the Annual Halloween Carnival and Haunted Walk-thru on October 31, 2026. Thayer told the council that HF Sinclair will pay a club to be volunteers for the Halloween Carnival and Haunted walk-thru, and the club is the Rawlins High School Band. Thayer stated to the council that they will volunteer for the set-up day, HF Sinclair's day on October 30, 2026, and on October 31, 2026. Thayer told the council that the Hanna Elementary School had come to the theatre to watch a movie and they paid the town for concessions. Thayer stated to the council that the "Light the Night" will be on Friday, November 20, 2026, and the annual Sinclair Holiday Craft Fair will be November 20, 2026, and November 21, 2026.

FIRE DEPARTMENT: Firefighter Thomas McWaters shared with the council that the fire department has not had a meeting yet for the month of October since it is only the first. McWaters told the council that four firefighters are attending firefighter one training at the academy. McWaters stated to the council that the trucks are all good, and they are prepared for the fire prevention next Tuesday.

MUSEUM: Museum Worker Rachael Barnhart told the council that this winter she will be going through boxes in the basement to see if she could bring out some new artifacts.

STREETS & PARKS DEPARTMENT: Maintenance Supervisor Chris Haldorson told the council that the Pioneer Pipeline that was discussed at the last meeting was not on town property so there is no permit required for them to do the work. Haldorson told the council that next week he will be blowing out the sprinklers if Wyoming Rents has an air compressor available. Haldorson shared with the council that the doors and tying in the water is all that is left at McCulloch parks bathroom. Haldorson stated to the council that he hopes he will hear about the new backhoe sometime this month.

SANITARY LANDFILL, SANITARY & STORM SEWERS, WASTEWATER TREATMENT FACILITY AND WATER DEPARTMENT: Haldorson presented the council with a quote from Wyoming Diesel in the amount of $850.00 to repair the Jet Truck to be taken from Wastewater Equipment 52-80-250. Councilmember Sanders made a motion to approve the quote from Wyoming Diesel in the amount of $850.00 to repair the Jet Truck. Seconded by Councilmember Dunlap, the motion passed unanimously. Haldorson told the council that after sprinklers are blown out, he will clean out the red valve. Councilmember Serres asked about the water meeting with Rawlins, Slater stated that she would get with Lynn Shearer to get it set up.

TOWN BUILDINGS: Haldorson shared with the council that the town hall sewer backed up when he was on vacation, but Maintenance Worker Corey Davis fixed it, and that in the future they will start running water more often to help keep the sewer line cleaned out since there is a ninety-degree turn in the pipe.

POLICE DEPARTMENT: Police Chief Jeff Sanders shared with the council the monthly report for September with four officer requests, two assists, four non-classified, one suspension, ten traffic stops, and one welfare check.

Sanders presented to the council a quote to repair the Ford at Mountain West Motor in the amount of $1,656.07. Councilmember Dunlap made motion to approve the quote to Mountain West Motor in the amount of $1,656.07 to repair the Ford. Seconded by Councilmember Serres, with Councilmember Sanders abstaining and Mayor Meeks voting, the motion passed.

Sanders presented to the council a quote from Kilburn Tire for two sets of tires for both the 2016 Dodge and the 2023 Dodge in the amount of $2,880.00. Councilmember Dunlap made motion to approve the quote to Kilburn Tire for two sets of tires for both the 2016 Dodge and the 2023 Dodge in the amount of $2,880.00. Seconded by Councilmember Serres, with Councilmember Sanders abstaining and Mayor Meeks voting, the motion passed

FINANCIAL DEPARTMENT: Clerk/Treasurer Becky Slater shared with the council the flyer she made up for the fifth penny flyer to be mailed out in Sinclair, the council approved for it to be mailed out. Slater also presented the council with the flyer for the fifth penny from CCCOG to be approved, the council approved the flyer just stating that the picture for the town should be changed with the picture for the town of Hanna.

UNFINISHED BUSINESS: Councilmember Serres shared that the Carbon County Economic Development Guns and Roses banquet went will and was attended by many, there was some good auction items including three items form Baggs FFA, Hanna FFA, and Encampment FFA.

BILLS: Councilmember Sanders made a motion to pay the bills. Seconded by Councilmember Serres, the motion passed unanimously.

Councilmember Serres made a motion to adjourn the meeting at 6:12 p.m. Seconded by Councilmember Dunlap, the motion passed unanimously. Mayor Meeks adjourned the meeting at 6:12 p.m.

The next regularly scheduled council meeting will be on October 15, 2026, at 5:30 p.m. in the Council Chambers of the Town Hall building.

The Council Meetings are recorded sessions available for public view at the Townhall office.

Cullen Meeks, Mayor
TOWN OF SINCLAIR

ATTEST: CLERK/TREASURER